

BY-LAWS
Walton County Amateur Radio Club
DeFuniak Springs, Florida
May 6, 1994, January 7, 2014, May 5, 2015
As Amended August 4, 2015

Section 1: MEMBERSHIP

- A. Applications for membership must be in writing on the form prescribed by the Secretary and shall be submitted at a regular meeting.
- B. Applicants must express a willingness to abide by the Constitution and by-laws and such rules as may be promulgated by the Club.
- C. Unless a majority of the voting members present object to the applicant's application, it is deemed accepted and full membership privileges shall be awarded upon payment of the required dues and assessments.
- D. A current copy of the Club by-laws will be kept on the WCARC website.

Section 2: MEETINGS

- A. Regular meeting shall be held on the first Tuesday of each month at a location specified by the President or in his absence by the Vice President or a majority of the Executive Board.
- B. The President, upon written or verbal request by any five or more members of the Club, will call a special meeting. Efforts to inform all members must be made by writing or verbal notification not less than 48 hours prior to the special meeting and business transacted.
- C. Emergency meetings may be called at any time by the President to meet situations of emergency or disastrous nature. Regular Club business will not be conducted during these meetings.

Section 3: DUES

- A. A regular assessment of \$24.00 per year or prorated at \$2.00 per month per voting member is hereby assessed in accordance with the provisions of Article V of the Walton County Amateur Radio Club Constitution for the purpose of providing Funds for Walton County Amateur Radio Club expenses.
- B. Any newly licensed Amateur Radio Operator who has received his/her initial Amateur Radio License will, upon written application, receive the remainder of the current calendar year's membership free, with full privileges beginning the date of application.
- C. Dues are due and payable every January.

Section 4: VOTING PRIVILEGES

- A. All membership dues must be paid before any member will have the privilege of voting.
- B. Members absent from (6) or more consecutive meetings will not be allowed to cast a vote until the next regular meeting after attendance is resumed.
- C. Voting by email shall be authorized only for changes in the Constitution and By-Laws or any other club matters requiring a vote.

Section 5: SPECIAL FUNDS

Special funds (i.e. Building and Repeater cost) may be established as recommended by the Executive Board and approved by the voting membership.

Section 6: FISCAL YEAR

The fiscal year of the Club shall commence on the first day of January and shall end on the last day of December.

Section 7: AUDITS

The Executive Committee shall audit the financial records of the Club during the last month of the fiscal year and shall report the condition of the Club finances at the first meeting of the next fiscal year.

Section 8: COMMITTEES

The President shall upon appoint such committees as required. The following shall be established as a minimum:

A. ENGINEERING COMMITTEE

- a. The Engineering Committee shall oversee all planning, installation and maintenance of repeater/digital station equipment.
- b. The Committee shall be responsible for the correct operation of the Walton County Amateur Radio Club repeater/digital stations.
- c. The Committee shall make recommendations to the Executive Committee whenever additional equipment is needed.
- d. The Repeater Trustee(s) and digital SYSOP(s) shall be permanent members of the Engineering Committee.

B. ACTIVITIES MANAGER

- a. The Activities Manager shall organize Club activities to advance the general interest in approved technical, operating, public service and social programs.
- b. The Activities Manager shall maintain close liaison with the American Radio Relay League (ARRL) Emergency Coordinator to further the fullest possible Club participation in the Amateur Radio Emergency Service (ARES).
- c. The Activities Manager shall encourage growth to the hobby by promoting code and theory classes.
- d. The Activities Manager shall encourage new stations to report their activities that are a service to the community.
- e. The Activities Manager may appoint assistants to aid in specific branches of activity.

Section 9: DISBURSEMENTS

The Treasurer shall make all disbursements.

- A. The Treasurer shall have prior Club approval for all disbursements in excess of \$100.00
- B. The Executive Board may order disbursements for emergency need up to a limit of \$500.00 per item.

- C. For out of meeting decisions made for the Club, these decisions must be made by any three members of the Club, two of which must be an officer of the Club.
- D. Decisions and members making these decisions must be made known at the next General Club meeting and put into the minutes of the Club.

Section 10: REORGANIZATION

In the event the Walton County Amateur Radio Club must be re-organized because the Executive Board and/or the Club is no longer able to function in accordance with the Constitution and/or By-Laws of the Club, the following procedures will be followed:

- A. An interim Executive Board will be elected to serve for the remainder of the current calendar year.
 - a. A temporary leader will be selected by those members present to oversee the nominations and election of an interim President
 - b. The newly elected President will hold nomination and elections for the remainder of the interim Executive Board.
- B. The President will appoint a By-Law's committee to examine and recommend any changes to the Club Constitution and/or By-Laws that may be necessary. The recommendations of the By-Laws committee must be submitted to the Executive Board within 90 days from the start of the re-organization.
- C. The newly elected interim Executive Board will carry out the duties of their elected office as prescribed by the current By-Laws with these exceptions:
 - a. The President, at any regularly scheduled Club meeting during the period of re-organization and with the approval of a majority of the Executive Board and a majority of the members present, may suspend and/or modify membership and/or voting procedures as prescribed in the current By-Laws for a time not to exceed the current calendar year.
 - b. Any modifications approved under Section 10, C (a) will also end in the event new By-Laws are approved by the membership in accordance with the latest revised Constitution.

Section 11: DISBANDMENT – DISPOSITION OF CLUB ASSETS

In the event that the Walton County Amateur Radio Club ceases to exist (does not include a change of name or re-organization) all Club assets will be used for the purpose of awarding scholarships to deserving licensed amateur radio operators in the State of Florida.

